



INTEGRATED MONTESSORI CENTER

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INTEGRATEDMONTESSORI.EDU.PH

03 August 2020

TO: IMC COMMUNITY
FR: IMC School Board
RE: Adjustment of tuition fee

In our last letter dated 15 July 2020, we assured you of a tuition fee adjustment and that it will be announced after the First Quarter period, as our Finance Administration Department cannot realistically estimate the amount. However, based on projections and estimates, we can now categorically assume that a 10% adjustment is very much realistic.

We are, therefore, announcing that we will reduce the tuition fees by 10%.

There are two ways for us to return the money to you: Cash or Credit

1. For those that have only paid the initial upon enrolment amount and opted for Quarterly or Monthly payments, then IMC will **credit** the amount towards your next payment.
2. For those that have paid in full or Annual mode, then IMC will return the money to you in **cash**.

We truly hope that this reduction in fees will go a long way in our partnership in educating your child in the new normal. Let us continue to keep the faith and that we will rise together through this hard times.

Very respectfully yours,

Teacher Angie C. Cadungog
President & School Director